

Memo

To: Board of Supervisors

From: Kesha Buckner
Purchasing Clerk



CC:

Date: September 3, 2019

Re: Term-Bid Purchase Orders

August 19, 2019 meeting minutes reflect that the Board established a lowest and best bid rate for the purchase of the following commodities from the noted vendors:

1. SC-1 Type Asphalt (Surface Asphalt) – APAC Canton Plant at \$60.35 per ton
2. Washed Road Gravel – Hammet Gravel's Kuhn/Coxburg location at \$12.50 per ton
3. Clay Gravel – Hammet Gravel's Redwood location at \$5.50 per ton
4. Liquid Asphalt – Ergon - \$2.38 per gallon

At this time, only a rate for the purchase of these commodities has been authorized.

Please authorize the issuance upon request from the Road Manager, of Purchase Orders for the purchase of the indicated commodities, based on term-bid pricing, for the following projects, limited to the projects and maximum amounts specified:

Project / Commodity	Maximum Amount of Purchase
Road Gravel for September 2019 (Hammett Gravel)	\$12,500.00
Clay Gravel for September 2019 (Hammett Gravel)	\$5,250.00
Surface Asphalt for September 2019 (APAC)	\$30,175.00
Liquid Asphalt for September 2019 (Ergon)	\$10,710.00
Surface Asphalt for Madison Street (APAC)	\$10,712.00
Surface Asphalt for Miller Street (APAC)	\$32,240.00
Surface Asphalt for Nell Drive APAC)	\$32,240.00
Surface Asphalt for Oil Mill Quarters Road (west) (APAC)	\$3,120.00

Surface Asphalt for South Monroe Street (APAC)	\$10,712.00
Surface Asphalt for West Semmes Street (APAC)	\$5,356.00
Surface Asphalt for Glenfield Street (APAC)	\$97,000.00
Surface Asphalt for Sunset Drive (APAC)	\$3,700.00
Surface Asphalt for Bozeman Road (APAC)	\$150,000.00

The sources of funding are those identified on the adopted 2019 Road Plan.

Upon confirmation (either in writing or by e-mail) that the vendor is unable to deliver the ordered commodities, the Purchase Clerk is authorized to cancel such Purchase Order and issue a Purchase Order to the alternate term-bid winner for the necessary commodities.

This authority expires October 1, 2019.